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EasyMeeting A Group-Decision Support System Release 1

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► **To cite this version:**

Guy Camilleri, Pascale Zaraté. EasyMeeting A Group-Decision Support System Release 1. [Research Report] IRIT : Institut de Recherche Informatique de Toulouse. 2014. hal-03260626

HAL Id: hal-03260626

<https://hal.science/hal-03260626v1>

Submitted on 15 Jun 2021

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EasyMeeting A Group-Decision Support System *Release 1*

Report: IRIT/RR--2014--10--FR

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December 14, 2014

CONTENTS

1	Introduction	3
2	EasyMeeting Features and functionalities	5
3	Web Framework : Grails	7
4	EasyMeeting Use	9
4.1	Before the meeting	9
4.2	Running the meeting	14
4.3	Tools description	16
5	Colaborative tools documentation	21
5.1	How to add a new collaborative tool?	21
5.2	JSON data structure	23
5.3	Existing plugins	24
6	Core documentation	29
6.1	Technical choices	29
6.2	Architecture	30
6.3	Configuration	34
6.4	Known issues	35
6.5	Possible improvements	35
6.6	Deployment	35
7	Conclusion	37
	Bibliography	39



EasyMeeting is a simple, comfortable and free solution for your meetings. With this tool, you will be able to make Efficient, Productive and Collaborative meetings.

INTRODUCTION

Collaboration was recognized as a key factor for the success of many organizations [6]. Today, organizations are increasingly often face to complex problems that no individual in the organization is able to solve alone, so it is not surprising that collaborative group work has become a fundamental aspect of organizations. Therefore, in most organizations, the decisions do not appear as a result produced by a single decision maker but as a compromise between several decision makers which often have divergent interests and goals. Indeed, decisions very often call on the expertise of several people, in particular those were concerned by the decision.

Group Decision Support Systems (GDSS) are a widely used collaborative technology that has proven to increase user participation in and the quality of decision-making. They are intended to provide computational support to collaborative decision-making processes (see [5]). In this report, we use the following definition of GDSS proposed by DeSancis et al.: “A GDSS is a computer-based technology designed to help committees, project teams, and other small groups with activities such as problem identification and analysis, decision making, planning, creativity, conflict management, negotiation, and meeting management. GDSSs combine communication, information, and decision support technologies in an integrated environment.” p. 552 in [5]. Many studies demonstrated the advantage of using such systems in meetings in order to improve their effectiveness and efficiency [9, 3, 10].

Many types of collaboration tools exist, some of them cover all or a part of the group decision making process (see [11]). According to Desanctis and Gallupe, a GDSS tool provides a set of tools supporting group decision making activities. Unfortunately, the majority of GDSS tools covering most of group decision-making activities are commercial. Few open-source GDSS tools exist, most of them are research prototypes providing a set of tools coupled with a theory or an approach (as GSSOne [7], ActionCenters [1, 2, 8] ...).

In this report, we propose a GDSS tool called EasyMeeting. This system is open source, and is independent to any group theory, following the initial idea of shell presented by Desanctis and Gallupe in [4]. Two main purposes guide the design of EasyMeeting. From practical point of view, the objective is to provide an easy, extensible and integrable system. And for researchers, the goal is to share approaches and tools, to quickly build a system or tools by reusing some components developed by others, and to facilitate the comparison of theories and/or approaches (group processes, tools, etc.).

This report is organized as follow: in the first chapter an overview of EasyMeeting features and

functionalities is presented, then the choice of the framework is very briefly justified in chapter two. After, the use of EasyMeeting system is explained (chapter three). The chapters four and five contain technical documentations on available tools and system core. Finally, we will discuss some possible improvements (chapter seven).

EASYMEETING FEATURES AND FUNCTIONALITIES

Easymeeting is an open source web application. This application is used by different types of users:

- designers of collaborative tools (application developers),
- designers of collaborative process (easymeeting users such as collaboration engineers)
- sessions facilitators (users of EasyMeeting)
- average participants (users of EasyMeeting).

Group facilitation is defined as a process in which a person who is acceptable to all members of the group intervenes to help improving the way it identifies and solves problems, and makes decision [4]. Facilitation, on the other hand, is a dynamic process that involves managing relationships between people, tasks, and technology, as well as structuring tasks and contributing to the effective accomplishment of the meeting's outcomes.

In the majority of the cases, in organizations, meeting facilitators also play the role of "average" participant. Therefore, EasyMeeting provides a simple graphical interface, intuitive and friendly. Moreover, it does not disturb too much the role of participant of the facilitator.

Easymeeting can be used in synchronous / asynchronous and distributed / same-place contexts. The application allows the management of multiple sessions in parallel. Each session can take place synchronously (at the same time) or asynchronous (different times). Participants can be geographically distributed (in different places). In addition, the application provides a mode "public session", that is sessions without facilitator accessible to any individual registered in EasyMeeting system.

In order to simplify the use of the tool, we chose to define a group process as a simple sequence of collaborative tools. However, it is possible for tool designers to provide container tools putting in parallel several activities (tools).

Roughly EasyMeeting can perform the basic tasks commonly available in GDSS such as:

- definition / design of a group decision process:
 - definition of tools sequence,
 - selection and configuration of collaborative tools,

- Recording of defined processes.
- The management (add, modify, delete, ...) of collaborative tools,
- Change during session of group process,
- Management of automatic reporting in form of PDF file,
- Recording the course of the session.

In the current version, it offers the following components:

- users registering and logging component
- meeting creation component (private or public)
- group process creation component
- session management component:
 - session edition, participants invitation, session ending ...
- group process management component
 - Adding / removing a tool during the session,
 - controlling the sequence of collaborative tools (transition to the next tool, ...)
 - ...
- Collaborative tools available:
 - brainstorming tool
 - clustering tool,
 - voting tool
 - consensus tool,
 - reporting tool.

WEB FRAMEWORK : GRAILS

From technical point of view, Easymeeting is implemented in the framework Grails. This framework is based on the Groovy language, a very high level language like Python or Ruby. Groovy can be compiled to Java Virtual Machine bytecode and can interoperate with others java codes or libraries. This framework answers to our main development constraints:

- *a very high-level framework that do the most things as possible and which is supported by a developers community.* The idea is to reuse the most existing components as possible. This limits the application self- code to maintain.
- *a framework based on Java platform, Enterprise Edition (Java EE).* Java EE is a robust, efficient and widely used platform. Grails has been chosen between classic EJB components, Spring frameworks. EJB components are not a framework. Spring and Grails are frameworks, but Grails is higher-level.

EASYMEETING USE

GDSS Project is a collaborative tool that helps groups to make decisions.

4.1 Before the meeting

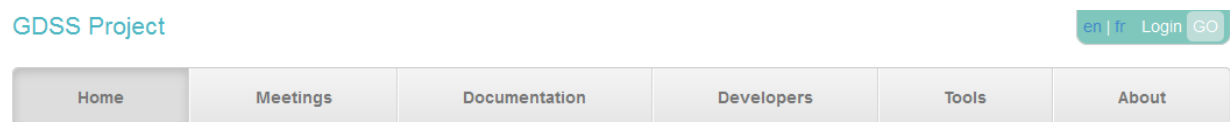
There are several tasks to complete before running a meeting. This includes the following :

- Clearly state the goals you want to accomplish at the meeting
- Create a process using available tools to reach those goals
- Create a meeting based on a process and invite members to the meeting

Each of this tasks is detailed in this report.

4.1.1 Starting GDSS

Type the correct url in your browser, the home page is as follows:



GDSS Project

The easiest way to make a meeting

Create a new meeting

In the above right click on « GO ». The authentication form appears as follows :

Logo and Project Name Login GO

Home	Open meeting	Support	Developer	Plugin	About
------	--------------	---------	-----------	--------	-------

Please sign in

Remember me

[Login](#)

Password forgot? [Click here to reset](#)

New User? [Create new account](#)

- Login name requires that you type your login
- Password allows you to type your GDSS password.

Then press the button « Login ». If you don't have an account you may create a new one using the hypertext link « Create new account », you should fill a form as follows :

New user account

Note : red fields are required

First Name	
Last Name	
M ▼	
Login(pseudo)	
Email address	
Company	
Password	
Retype password	
<input type="button" value="Validate"/>	

Fields marked with a red color are required. Then press the button « validate ». Congratulations, your account is now created !

4.1.2 Creating a process

From the menu bar of process, select «New process»:

Logo and Project Name

Options ▾ rafik ↻



Meeting List

Status	Description	Role	Start
< >			

You should see :

Logo and Project Name

Options ▾ rafik ↻



Create Process

Title *

Choose your tools

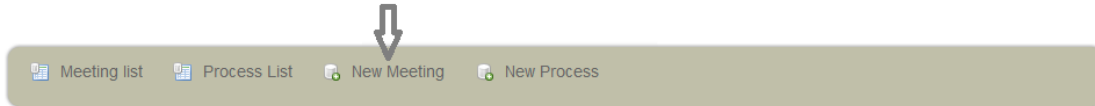
- Choose a title for your process
- Add existing tools to build your process, you may use the filter box.
- Press «Create»

4.1.3 Creating a meeting

Once your process is created, a summary appears as follows:

Logo and Project Name

Options - rafik



Show Process

Process 1 created

Title My 1st process

Tools brainstorming
vote
clustering
consensus

Edit Delete

Then press « New meeting » to create a new meeting :

Logo and Project Name

Options - rafik



Create Meeting

Topic * My topic to discuss

StartDate * 28/02/2014 15:42

Facilitator * rafik

Process * My 1st process

Public No need to invite users if it is selected

Confirmation



Users alexis
elle
jules
moise

Create

- Choose a topic for your meeting
- Select a starting date using the calendar
- Choose a facilitator from users list
- Select a process for your meeting
- Select the checkbox « Public » to render your meeting as public

- Invite users from the selection list to your meeting, note that if you have selected the property public there is no need to invite users as everyone can access the meeting.

Once all fields marked with “*” are filled, press the button “Create”.

4.2 Running the meeting

Now that you have prepared the meeting, you are ready to run your activities with participants.

4.2.1 Start a meeting

Once the meeting is created, you should see a list of all created meetings and your role in each one :

The screenshot shows the EasyMeeting web interface. At the top, there is a header with the text "Logo and Project Name" on the left and "Options - rafik" on the right. Below the header is a navigation menu with buttons for "Home", "Open meeting", "Support", "Developer", "Plugin", and "About". Underneath the navigation menu is a toolbar with three icons: "Process list", "New Meeting", and "New Process". The main content area is titled "Meeting List" and contains a table with the following data:

Status	Description	Role	Start
Click ➡ Not yet begun	My topic to discuss	facilitator	2014-02-28 15:48:21.004

Below the table is a dark green bar containing two navigation arrows: a left arrow and a right arrow.

For meetings that you have the privilege « facilitator », you can manage them by a simple click as it is marked in the above screen. You will have then an admin bar, starting from left to right there are four options :

- Next icon to move to the next step of the process which is summarised in a progress bar
- Add icon to invite new users during the meeting
- Edit icon that allows the facilitator to edit the current process, for example he may delete or add new tools for new steps.
- Start icon which launches the meeting

▶
+
🌐
▶
◀ Click to start the meeting

brainstorming
vote
clustering
consensus

Topic : My topic to discuss

Information sur la réunion

Date de début : 28-02-2014 T 15:48
 Date de création : 28-02-2014 T 15:48
 Date de dernière modification : 28-02-2014 T 15:48
 Facilitateur : rafik
 Phase courante : Réunion non encore commencée
Liste des phases : My 1st process
 brainstorming : Description de l'outil
 vote : Description de l'outil
 clustering : Description de l'outil
 consensus : Description de l'outil
Liste des utilisateurs
 alexis
 jules
 moise

4.2.2 Edit the workflow

The interface gives the possibility to facilitators to update the process of a meeting in real time. By pressing the edit icon you should see a screen as follows :

Logo and Project Name Options ▾ rafik ↻

Home Open meeting Support Developer Plugin About

▶
+
🌐
▶

brainstorming
clustering
consensus

↻
Click to update the current process

Topic : My topic to discuss

Edit meeting

Edit your current process : My 1st process:My topic to discuss

brainstorming

⌵ vote

⌵ clustering

⌵ consensus

Remove last tool Save changes

brainstorming

brainstormingWs

clustering

consensus

vote

The available functionalities are :

- Add a tool : Select a tool from the right list and click on the button « Add tool » to add it to

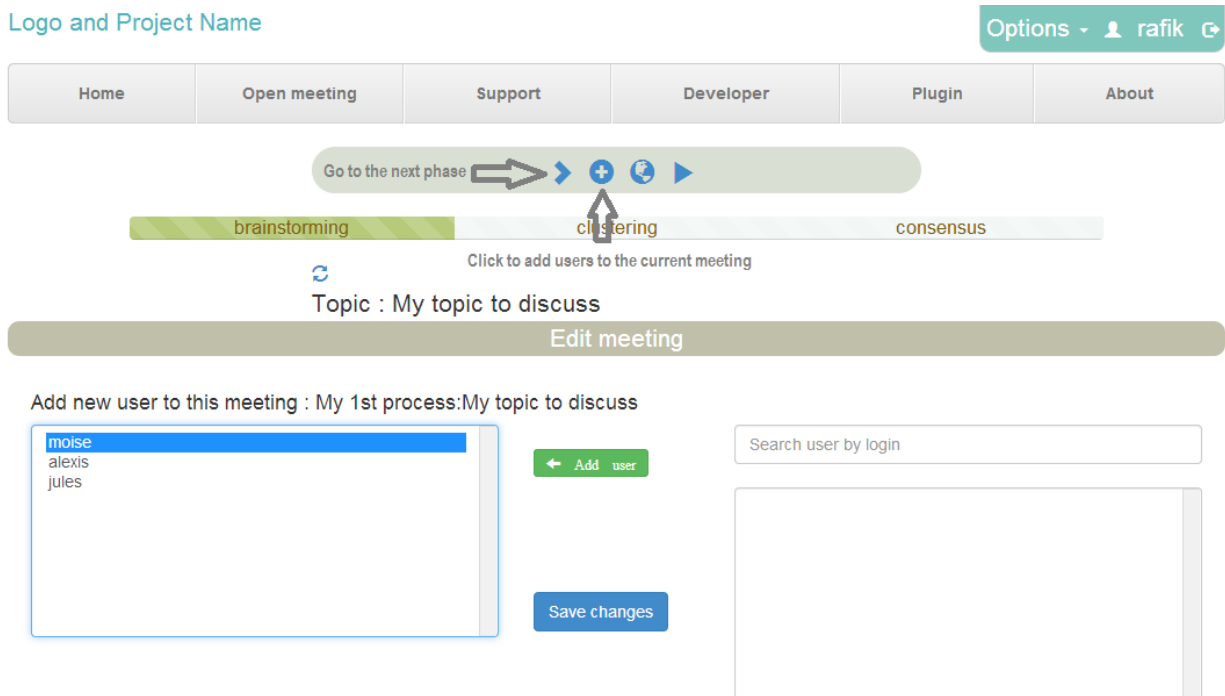
your list of tools.

- Remove a tool : you can only delete the last tool in your list, so if you want to delete a tool drag and drop it to the last position, then press the button « Remove last tool ».
- Change order of tools : It easy to change the order of your tools in your workflow, just drag and drop tools and arrange them in the way you want.

Once you have brought the modifications that meet your needs, press the save button to save changes and update the view.

4.2.3 Add new users

During a meeting, the facilitator may invite new users to the meeting. In the admin bar, press the add icon to display the interface of users management. You should see a screen as follows :



At the left hand there is the list of users who participate to the current meeting, at the right you can see the list of registred users that you may select and invite them by clicking the button « Add user ». Finally press « Save changes ».

4.3 Tools description

We will present here some collaborative tools available by default in the application.

4.3.1 Brainstorming

This is the first tool which appears in a meeting workflow. Users add ideas that the other participants can see.

GDSS Project en | tr Options alexis

Home Meetings Documentation Developers Tools About

brainstorming clustering consensus vote

Topic : This is a meeting

Brainstorming

3rd

Brain Storm !

rafik said 4th idea
at 15:48:33

alexis said I think it is better to do this
at 15:41:03

rafik said This is an idea !
at 15:39:04

4.3.2 Vote

This tool helps to prioritize the brainstormed list of ideas. Normally the facilitator defines type of criteria scale :

brainstorming clustering **vote** consensus

Topic : This is a meeting

Vote

Please attribute a rank from 1 to 5 for each idea, then press the button of validation

Idea	Author	Ranking
idea 1	rafik	-Please vote-
idea 2	rafik	-Please vote-
idea 3	alexis	1 2 3 4 5

Validate

4.3.3 Clustering

Two different views are available :

- For a facilitator: he defines and add categories, then he can put the brainstormed ideas into clusters.

Projet GDSS en | fr Options ▾ rafik ↻

Accueil Réunions Documentation Développeurs Outils À propos

▶ + ↻ ▶

brainstorming **clustering** consensus vote

↻
Topic : This is a meeting

Clustering

Please select a category for each idea, then press the button of validation

Cluster Name +

Category 2 Category 1 empty

Idea	Author	Cluster
4th idea	rafik	empty ▾
I think It is better to do this	alexis	empty Category 1 Category 2
This is an idea !	rafik	empty ▾

- For a lambda user : He doesn't participate into clustering, he can see clusters of ideas updated in real time while the facilitator is doing his job.

GDSS Project en | fr Options ▾ alexis ↻

Home Meetings Documentation Developers Tools About

brainstorming **clustering** consensus vote

↻
Topic : This is a meeting

Clustering

Please select a category for each idea, then press the button of validation

Category 2 Category 1 empty

Idea	Author	Cluster
4th idea	rafik	empty
I think It is better to do this	alexis	empty
This is an idea !	rafik	empty

4.3.4 Consensus

This tool is supposed to summarize all the data of the meeting, especially votes. That is why it is recommended to update the consensus tool when a new tool is made. The facilitator can decide to set a new activity of vote or any other tool to bring participants to a consensus

GDSS Project en | fr Options ▾ alexis ↻

Home	Meetings	Documentation	Developers	Tools	About
------	----------	---------------	------------	-------	-------

brainstorming clustering vote **consensus**

↻
Topic : This is a meeting

Consensus		
Idea	Author	Vote
category 2		
idea 2	rafik	3.5
category 1		
idea 3	alexis	3.5
idea 1	rafik	3
empty		

COLABORATIVE TOOLS DOCUMENTATION

Documentation of colaborative tools and how make your own tools.

Contents:

5.1 How to add a new colaborative tool?

Supposing we want to add a new tool called “foo”. There is the three necessary step to add it:

- Create the directory `grails-app/domain/gdss/tools/foo/` and place your domain classes inside (facultative, only if needed).
- Create a new controller named `FooController` in `grails-app/gdss/tools/`
- Create the directory `grails-app/views/foo/` and place yours views inside.

Read above for more details.

5.1.1 Create a controller

A controller has to be implemented, here is the main actions :

- `start()` : called only one time by the facilitator when the tool starts
- `index()` : called each time a user access to the phase running this tool
- `finish()` : called only one time by the facilitator when the tool ends

The tool data is stored as a String version of a `JSONObject` in a object `meetingData` owned by a object `meeting`.

5.1.2 Create a view

At least one view has to be implemented. This view will be called after the `index()` action. It can either use the entire `JSONObject` inside the `meeting` variable given by the controller through the

index action or take dynamically the JSONObject from an specific action in the controller (polling data) using <g:remoteFunction> and JQuery.

Since the JSON structure is better used in javascript, the views are easier to develop using javascript and the tool data.

5.1.3 Tool configuration in JSON

The controller will need two different functionalities :

- Add, modicate or remove elements from the data
- Give the relevant data to the view

Example A

We suppose that the previous tools made data about ideas, comments and votes

Integration of a vote “1/5” created by the user “lambdaUser” on the idea “This is an idea”

```
{
  "ideaList": [
    {
      "message": "this is an idea",
      "author": "cool_user",
      "commentList": [
        {
          "messageComment": "comm!",
          "author": "user1"
        },
        {
          "messageComment": "this is a comment",
          "author": "Jeje"
        }
      ]
      "voteList": [
        {
          "rankAttributed": "1/5",
          "author": "lambdaUser"
        }
      ]
    },
    {
      "message": "idea2",
      "author": "user00",
      "commentList": [
        {
          "messageComment": "comm",
          "author": "C"
        }
      ]
    }
  ]
}
```

```
    ]]  
    voteList: [  
    {  
        "rankAttributed": "3/5",  
        "author": "aaa"  
    },  
    {  
        "rankAttributed": "4/5",  
        "author": "bbb"  
    }  
    ]  
  }  
}
```

A specific action of the controller should be typically called to add an element like this vote in the JSONObject.

The parsing of a JSONObject is used by the function `get(key)` returning the value, `keys()` returning the set of keys accessible and we can add an element by the function `put(key,value)`. For more details, see the Javadoc of the class JSONObject.

Example B

Basic view generation of a tool that summarize the ideas and their comments without exploiting any other data :

- 1 [Idea example 1 by user4] 1 : comment1 by Anonymous007 2 : commb by Jeje
- 2 [Idea example 2 by user00] 1 : hello by userA

This is done by going all over the JSONObject and looking for each “message” and “author” in a ideaList and each “messageComment” and “userComment” in a commentList.

5.2 JSON data structure

This document details the actually json key used. You can reuse these keys in your own plugin with respect of their formats.:

```
{  
  "ideaList": [  
    {  
      "message":           content of the idea  
      "dateCreated":      date when the idea has been written  
      "author":           author of the idea  
      "cluster":          index number of the cluster that the idea  
      "voteList": [  
        {
```

```
        "rankAttributed":      content of the vote
        "author":             author of the vote
    }, ...
    ]
}, ...
]
"clusterList": [            list of clusters
    {
        "label":              name of the cluster
        "clusterCreator":     author of the cluster
    }, ...
]
}
```

5.3 Existing plugins

5.3.1 Brainstorming tool

Introduction

This tool is used to generate ideas related to the topic of the meeting. For each idea, the tool captures : * the message which is the content of the idea * the author who has written the idea * the date when the idea has been written

Data

The JSONObjects created or modified by the tool will fulfil this form ::

```
"Topic":
"ideaList":[
    {
        "message":
        "author":
        "dateCreated":
    },
    ...
    {
        "message":
        "author":
        "dateCreated":
    }
]
```

Controller actions

- `start()`: Create a key named “Topic” and put the topic of the meeting in. Create a key named “ideaList” and put an empty JSONArray in. Redirect the client to `index()`.
- `finish()`: Redirect the client to the action `start()` of the next tool controller
- `index()`: Redirect the client to the index page
- `updateIdea()`: Call the function `addIdea()` to add an idea in the JSONArray at the key “ideaList”. Returns the data : `message`, `dateCreated` and `author` to reorganize the view
- `lastMessages()`: Returns all the data at the key “ideaList” from the JSONObject of the meeting
- `userList()`: Returns all the users during the meeting

Functions

- `addIdea(String message, JSONObject json)`: add the message, the current date and the session user in the JSONObject

5.3.2 Clustering tool

Introduction

This tool is used to create clusters and associate them with ideas that are already been generated. The tool captures : * the label of the cluster * the creator of the cluster * the ideas linked to an existing cluster

In the current interface, the creator of a cluster can only be the facilitator of the meeting.

Data

The JSONObjects created or modified by the tool will fulfil this form ::

```
"clusterList": [
  {
    "label":
    "clusterCreator":
  }, ...
]
"ideaList": [
  {
    ...
    "cluster":
```

```
    },  
    ...  
    {  
        ...  
        "cluster":  
    }  
]
```

Controller actions

- `start()`: Create a key named “clusterList” and put an empty JSONArray in. Add a value the previous JSONArray which is a default cluster with “default” as label and “none” as clusterCreator. Create a key named “cluster” in all the ideas stored in the JSONArray at the “ideaList” key and put “0” as value. Redirect the client to `index()`
- `finish()`: Redirect the client to the action `start()` of the next tool controller.
- `index()`: Redirect the client to the index page.
- `updateCluster(String clusterName)`: Add a new value in the clusterList which has clusterName as label and the session user as clusterCreator. Returns the data : clusterName to reorganize the view
- `lastIdeas()`: Returns all the data at the key “ideaList” from the JSONObject of the meeting.
- `lastClusters()`: Returns all the data during the meeting.
- `userList()`: Returns all the users during the meeting.
- `associateIdea()`: Update the value at the key “cluster” of the related idea.

5.3.3 Vote tool

Introduction

This tool is used to rank ideas depending on their popularity among participants. The tool captures for each idea and each participant :

- the rank attributed
- the author who has voted

Domain

This tool use a domain “Vote” used to know what vote values are correct.

Properties:

- values: the values available
- labels: the labels associates with each value.

The domain propose by default a rank-scall on five, but can be instencied with, for exemple ::

```
new Vote(values: [1, 2, 3], labels: ["low", "middle", "high"])
```

The domain is used in the view to know labels to show and values to put in option value field.

Controller actions

- start(): Set a new json key « vote » to 1. That allow others tools to know that vote data are available.
- finish(): This method process each vote and compute the average. The average is save in a json key « vote-average » in each idea.
- index(): This function process the idea list and, eventually, the cluster list, and send them to the view in order to render the form.
- validate(): This function add the user vote to the json data structure. For that, a key “votes” is created for each voted idea. This key contain a arry with the voter login as key and rank as value.

5.3.4 Consensus tool

Introduction

This tool is used to show the data that the participants have created since the beginning of the meeting. The facilitator can thus take the ideas and decide to stop or continue the meeting by adding a new activity. This tool does not capture anything, it is just set to illustrate the data

Controller actions

- start(): Redirect the client to index().
- finish(): Redirect the client to the action start() of the next tool controller.
- index(): Redirect the client to the index page.

5.3.5 Report tool

Introduction

This tool is used to show the data that the participants have created since the beginning of the meeting. This tool does not capture anything, it is just set to illustrate the data

Controller actions

- `start()`: Redirect the client to `index()`.
- `finish()`: Redirect the client to the action `start()` of the next tool controller.
- `index()`: Redirect the client to the `index` page.

CORE DOCUMENTATION

This is the documentation of the core application.

If you just want to add a collaborative tool, you can read the *Colaborative tools documentation*.

Contents:

6.1 Technical choices

6.1.1 Grails

We chose the framework Grails. It is based on the Groovy language, a very high level language like Python or Ruby. Groovy can be compiled to Java Virtual Machine bytecode and can inter-operates with others java codes or libraries. This framework meets well to the constraints :

- It's a high-level framework doing the most things as possible. The idea is to reuse the most existing components as possible. This limits the application self code to maintain.
- It's a JEE application. We chose Grails rather than classic EJB components and Spring framework. We rapidly exclude EJB components as they are not a framework. Spring is also a framework like Grails, but Grails is higher-level.

We used version 2.3.6 of Grails with openjdk 6 or 7 JDK.

Official website: `<http://grails.org/>`

Documentation: `<http://grails.org/doc/latest/>`

Integration with Eclipse: Groovy-Eclipse, Groovy/Grails Tool Suite, Spring Tool Suite (available in market place)

6.1.2 JSON

In order to save collaborative tools' data, we chose to use JSON. A database has a fixed structure and we can't upgrade a plugin without upgrading the structure of the database to the corresponding

structure used by the new version of the plugin. For one plugin, this is not too restrictive but with several plugins, this creates inter-dependency issues : we need to upgrade all plugin at the same time by supposing they modify the database structure in the same way. JSON doesn't have a fixed structure, plugins can share data just using the same conventions. And if a plugin evolves, we can add easily new key without breaking existing keys used by other plugins. However a common documentation explaining existing keys and its uses is necessary. So, we propose a wiki on the official website for this purpose.

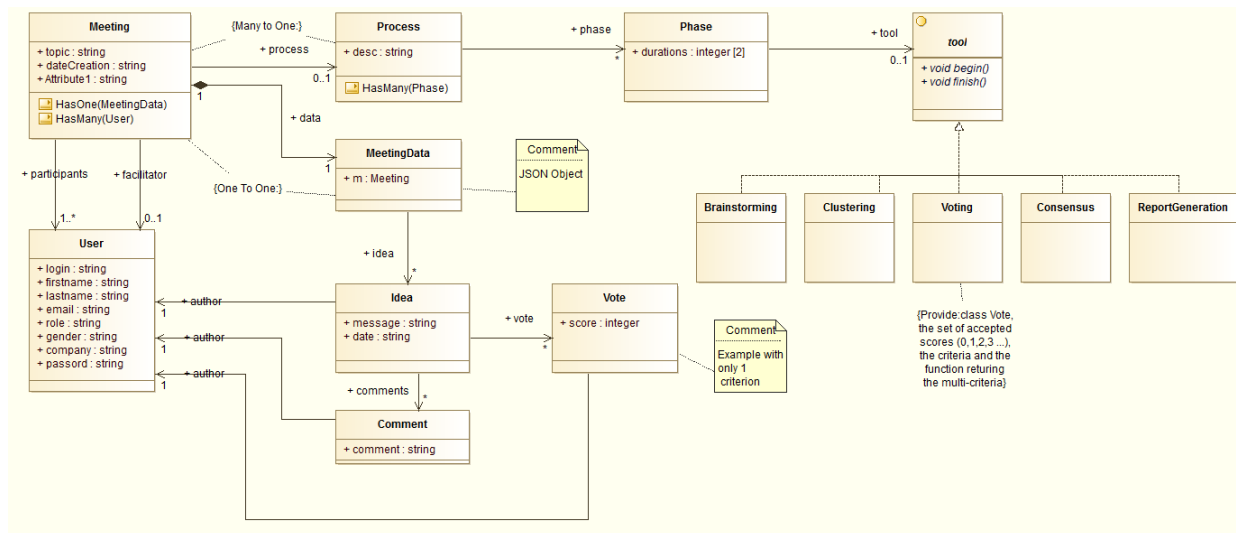
6.2 Architecture

Contents:

6.2.1 UML diagram

In the application core, there are five different class :

- Meeting class is associated to a meeting with its participants, its facilitator, a meetingdata and a process.
- MeetingData class fits the data which transits between the collaborative tools during the meeting.
- Process class is the registered process with a title and list of tools which will execute during the meeting.
- Tool class represents a collaborative tool which can be chosen by the process creator.
- User class represents a user instance with all the attributes.



6.2.2 Domains

This section lists and documents the domain classes of the core of the application.

User

A user has an email, a last name, a first name, a login and a password. There are two different roles for a user:

- *admin*: he can manage all the users and has access to specific actions.
- *user*: it's the ordinary user.

Meeting

This domain represents a meeting. It has a topic and a description, some date information (created, started), a eventually duration (in order to show remaining time), a facilitator and other users as participants. A meeting can be public or private. If the meeting is public, there are no participants. The meeting appears on the meeting list for everyone, even if people are not connected. However, you can join to the meeting only if you are connected.

Only the meeting facilitator or an admin can delete a meeting.

MeetingData

This domain class is used to save tools data.

Attributes:

- *json*: This string is used to save JSON data. Read more about *JSON*.
- *parameters*: This string is used to save tools parameters.

Process

A process is a ordered list of tools. It is essential for a meeting in order to define its steps. A process can be shared between two meeting. This allow you to define one process and reused it for several meetings.

Attributes:

- *title*: Title of the process as it is show in new meeting form.
- *visible*: Default is true. During the meeting, if you modify the process, it will copy in a new process with visible argument to false. The new process is not visible : you can't choose it when you create a new meeting.

Only an admin can delete a process. However, it will just put the visible argument to false. Moreover, only an admin can see a non visible process in the process list.

Tool

When you create a Process, you need to choose your tools that are represented by this domain class. Tools objects are automatically created by the process controller by detecting tools controllers.

Attributs:

- *title*: The tool title. Automatically detected from controller name.
- *description*: The tool description. Not yet used.

6.2.3 Controllers list

This section lists and documents the controllers of the core of the application. For all controllers, the related views respect the grails convention : the views are in a subdirectory with the same name as the controller.

HomeController

This controller handles static web page like home page, tools description, about page, etc...

Actions:

- *index*: The home page, reachable from the main menu.
- *tools*: Tools description, reachable from the main menu.
- *about*: About page, reachable from the main menu.

ProcessController

This controller is almost to scallfold controller for Process domain class.

MeetingController

This controller is almost to scallfold controller for Meeting domain class.

DefaultController

The main controller for managing a meeting. It implements most of the actions facilitator for the meeting such as updating the process, invite or remove participants during the meeting. It also allows the facilitator to move from one tool to another or terminate the meeting.

Actions:

- *openMeeting*: Provided a list of public meetings and private meetings in which the user is participant or facilitator
- *meeting*: Displays details of the current meeting
- *startMeeting*: Lets start a meeting
- *accessMeeting*: Allows to access a meeting
- *nextTool*: Moves to the next tool
- *updateProcess* : Rendering the page that allows to update the process of meeting
- ***validateProcess*: Validate a new process for the current meeting** @param
 params.process : new list of tools
- *updateUsers* : Rendering the page that allows to update the list of participants
- ***validateUsers*: Validate a new list of participants** @param params.users : new list of participants
- *searchUsers* [Search users whose Login contains params.word] @param params.word :
 word to find
- *poll* [Long polling][Allows a participant to wait for moving to the next tool.] @params
 params.login : participant Login
- *allNotification*: show a notification

UserController

This controller is very close to the scaffold controller for User domain class. Some functions was added to permit users to modify their profile.

6.2.4 Filters

Filters all access to meetings of the application. For example, it checks that the meeting to which we try to access exist and the access rights (participant, facilitator).

SecurityFilters

- **startAndFinishFilter**: filter all access to Start and Finish actions of the tools. Access to these shares is restricted only to the meeting facilitator.
- **toolsFilter**: filter all the access to all tools actions except Start and Finish actions. It ensures that users who access a tool are invited to the meeting and that it is the current tool of the meeting.
- **agendaFilter**: Filter all the access to specific actions to the meeting facilitator. The actions such as `nextTool` `closeMeeting`, `updateProcess` ... can only be used by the facilitator of the meeting.

6.2.5 Bootstrap

There is a special file executed at the beginning of the application. This file is *grails-app/conf/BootStrap.groovy*.

There are two action done in this file :

- Creation of the administrator account if it doesn't exist.
- Creation of the tools automatically by detecting existing controllers.

6.3 Configuration

The configuration values specific to this application can be found at the end of the file *grails-app/conf/Config.groovy*.

First, you have documentation configurations.

- **gdss.doc.uri**: The base uri for the documentation. This uri is used in main menu, for user documentation (adding `"/user/"`) and developer documentation (adding `"/core/"`).

Next, you have admin configurations. The login and the password are used to log in as an administrator in the application.

- **gdss.admin.email**: The email of the admin user
- **gdss.admin.firstname**: The first name of the admin user
- **gdss.admin.lastname**: The last name of the admin user
- **gdss.admin.login**: The login of the admin user
- **gdss.admin.passwd**: The password of the admin user

6.4 Known issues

This section is a non-exhaustive list of known issues that would be fixed in forthcoming version.

- When you add participants in a meeting, you can add several times the same user.
- Sometimes, the automatic refresh in a meeting doesn't work.
- An error appears if a meeting starts with an empty process.
- In the meetings list pagination, if you go to the next meetings in the private meetings, it will do the same for the public meetings.
- Some complex notifications are not translated in french.

6.5 Possible improvements

This section is a non-exhaustive list of possible future improvements.

- Tools parameters are actually saved in MeetingData. It seems a good idea to save its in the Process in order to give the same settings when you create a new meeting from a existing Process.
- Allow saving a process modified during the meeting.
- Refuse to add the same idea twice.
- Permit to deal with several brainstorming and associate clustering, vote, etc. For that, we imagine split the JSON tree in a dataSet array, with a new entry for each set of data. A tool (like vote, etc) can works on any set, but, *a priori*, works on the last one.
- Show the number of person who voted for the facilitator.
- Permit to modify his votes :
 - Add a button « modify » with the validation message
 - Select automatically the note selected precedently
- Order vote results in consensus and reporting.

6.6 Deployment

In order to deploy the application on a “cloud server”, you can refer to the official documentation at <http://grails.org/Deployment/>.

The documentation is not a part of the grails application. If you want to propose the documentation under the */doc/* path, you need to configure your webserver for that.

Here is an example for the [apache web server](#). We suppose that the html version of the documentation generated by [Sphinx](#) is in the `/srv/www/easymeeting/documentation/` directory, and that the grails application listen on port 8080.:

```
<VirtualHost *:80>
    ServerAdmin admin@easymeeting.org
    ServerName easymeeting.org
    ErrorLog "/srv/www/easymeeting/log/error.log"
    CustomLog "/srv/www/easymeeting/log/access.log" combined
    RewriteEngine On
    RewriteRule ^/doc/(.*) /srv/www/easymeeting/documentation/$1 [L]
    ProxyPreserveHost On
    ProxyRequests Off
    ProxyPass / http://localhost:8080/
    ProxyPassReverse / http://localhost:8080/
</VirtualHost>
```

CONCLUSION

The presented version of EasyMeeting system partially met our main objectives. This application provides full range of basic functionalities required for the realization of group decision-making sessions. In addition, for a participant or a facilitator, it is quite simple to use. It provides a graphical interface facilitating a quick start, and it is independent of any research theory and approach.

Nevertheless, the integration of collaborative tools should be improved. Indeed, in this version, it is not possible to plug “in-live” new collaboration tool. In addition, it is interesting to make the core of the application more modular. For this, we propose to use the concept of web service. Indeed, web services technology would easily make a generic module plugins. It would also be interesting to re-design the core of application in the form of web services. In this way, it would become more modular and it would be possible to connect EasyMeeting (or part thereof) in an existing information system, and to deploy it in cloud servers.

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